

2015-19 NSW Local Landcare Coordinators Initiative



Position Description

Position title:	Local Landcare Coordinator
Employer:	Greater Sydney Landcare Network Inc
Location:	Penrith
Classification / Tenure:	Two (2) Temporary Part-time positions up to 30 th June 2019
Remuneration:	18 hours per week, \$28-36 per hour depending on qualifications and experience.
Organisation profile:	<p>The position is supported by the Local Landcare Coordinators Initiative funded by the NSW Government, and is supported through the partnership of Local Land Services and Landcare NSW.</p> <p>Greater Sydney Landcare Network (GSLN) was established in December 2014 to represent and build capacity of groups and individuals working in sustainable land management and conservation in Greater Sydney. GSLN is in the set-up phase. Key priorities include building membership and working with members to identify their needs and shared goals. The Network has a broad range of members, including groups of councils, professional land managers and major regional environmental networks. The Region includes the Sydney, Blue Mountains and Central Coast areas.</p>
Position objectives:	<p>The two Local Landcare Coordinators will work with Greater Sydney Landcare Network members to:</p> <ul style="list-style-type: none"> • Build the capacity of GSLN to be an effective Landcare network in Greater Sydney that meets the needs of its members • support and increase local landholder and community engagement in landcare activities • increase membership of GSLN • develop strategic partnerships with Local Land Services, Landcare NSW, Government, funding bodies and the private sector. • Leverage Local Land Services and other Government and non-government programs to develop on-ground natural resource management projects, in line with regional and state strategies.

Reporting/supervision arrangements:	Position reports to the Committee of GSLN, through the Chair of the Staffing Subcommittee, Paul Vale
Position Responsibilities	<ul style="list-style-type: none"> • Develop strategic plans, action plans and internal processes • undertake planning with GSLN and member groups • monitor, evaluate and report on their projects and activities • effectively participate in natural resource management activities that address critical agricultural sustainability and environmental issues <p>Local Landcare Coordinators will participate in and contribute to a regional and state Landcare Community of Practice. This requires liaising with the Landcare Support Program Manager and State Landcare Coordinator, other LLS Regions and LLCs, and the Greater Sydney LLS Regional Landcare Facilitator, sharing information to support best practice, developing partnerships across LLS regions.</p>
Selection criteria:	<p>Please address each of the following criteria as a short separate paragraph:</p> <ol style="list-style-type: none"> 1. Sound understanding of natural resource management issues in the region 2. Excellent oral communication skills and sound written communication skills, including competence in the use of Word, Excel, databases, mapping, email and the Internet. 3. Demonstrated ability to work with and build capacity of diverse community groups, including group facilitation, action planning and mediation skills. 4. Proven expertise in project planning and management, record keeping and report writing, and a sound understanding of the principles of monitoring, evaluation, reporting and improvement. 5. Demonstrated ability to work with minimum supervision, use initiative and work as part of a team or network. 6. Proven ability to build partnerships with government agencies, non-government agencies, community groups and landholders, including schools and indigenous groups. 7. Experience in Natural Resource Management, Environmental Science, Sustainable Agriculture or similar. 8. Current Australian, preferably NSW, drivers licence.

Additional Information:	<p>Greater Sydney Landcare Network Inc is an equal opportunity employer, with employment under the organisation’s standard employment agreement.</p> <p>Attendance at meetings outside of standard work hours may be required. Regular travel in the Greater Sydney and periodic and overnight stays in Regional NSW will be required.</p> <p>You may be required to use your own vehicle for work purposes, and provide copies of comprehensive or at least Third Party Property insurance for your vehicle. Vehicle use will be reimbursed on a per kilometre basis.</p> <p>For further information about the position, please contact Wendy Goonan, 0427863149</p>
Applying for the position:	<p>To apply, please provide the following:</p> <ol style="list-style-type: none"> 1. Brief covering letter, outlining why you seek this position (1 page) 2. Your current CV/resume (4 pages maximum). 3. Your claims against each of the selection criteria (4 pages maximum) 4. Contact details for two referees, which should include a current or recent employer or supervisor. 5. Applications to be emailed to: secretary@greatersydneylandcare.org
Closing date:	Applications must be received by 5pm Friday 19th February 2016